

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT NO.SCM 29 OF 2021/2022

APPOINTMENT OF A MULTI-DISCIPLINARY TEAM TO PREPARE THE RAISETHORPE CBD AND SUB PRECINCTS URBAN DESIGN FRAMEWORK FOR THE PRIORITIZED INTEGRATION ZONE AS PER THE REVIEW OF THE URBAN NETWORK STRATEGY

Tenders are hereby invited from a multi-disciplinary team to prepare the Raisethorpe CBD and Sub Precincts Urban Design Framework for the prioritized integration zone as per the review of the Urban network strategy

It is compulsory for all interested tenderers to download a **Tender Registration Form** in order for the tender document to be emailed to the interested tenderer.

The Tender Registration Form is available on the Municipality's website **www.msunduzi.gov.za** in the Tenders Folder.

The Tender Registration Form must be completed and emailed to the following email address: **Mellissa.nero@msunduzi.gov.za** / **procurement@msunduzi.gov.za** for registration.

The registration will start from **Monday, 11th October 2021** until **Friday, 22nd October 2021** at **23h59**.

No tender registration will be considered after the above closing date and time for registration. Tenderers who fail to register within the registration period will not be eligible to receive the tender document and to submit their respective tender documents when the tender closes.

The Municipality will continue to advertise its Tender Notices in the National Treasury e-Tender Portal and Municipal website, but the **tender documents will be emailed to potential tenderers that submitted their Tender Registration Form on time.**

Tenders must be submitted both in **hard copy and on a USB/Flash Drive** contained in sealed envelopes and marked with "**Contract No. SCM 29 of 21/22**" and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00**, on **Thursday, 25th November 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage one shall be evaluated on the following criteria:

Stage 1: Functionality

| <u>No.</u> | <u>Evaluation Criteria</u> | <u>Maximum Points</u> |
|------------|------------------------------|-----------------------|
| 1. | Firm/Company Profile: | 10 |
| 2. | Experience of Key Personnel | 15 |
| 3. | Relevant and Associated Work | 30 |
| 4. | NDPG Projects | 10 |
| | Total points | 65 |
| | Threshold 75% | 49 |

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.

Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

Mr. M. KHATHIDE (CITY MANAGER)